

Headquarters U.S. Air Force

Integrity - Service - Excellence

FRB Charter Review 17 November 03



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Overview

- FRB “As Is” Roles and Responsibilities
- FRB “To Be” Roles and Responsibilities
- Discussion



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FRB “As Is” Roles and Responsibilities

- FRB initially established in Feb 1997

- FRB role/responsibilities have evolved over time
 - Define functional requirements
 - Suggest enhancement to current policies and systems
 - Testing of current system solutions
 - Implementation of systems and solutions
 - Liaison to the user community
 - Request and provide feedback on policy, IT, and programs



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FRB “To Be” Roles and Responsibilities

- Support needed for future procurement transformation efforts
 - Represent their respective organization
 - Define functional requirements
 - Defines system/technical requirements
 - Implement the transformation vision and guidance
 - Provide input on transformation initiatives
 - Provide regular transformation updates on their organizations' progress
 - Communicate transformation initiatives/updates to the users
 - and key stakeholders
 - Implement future systems
 - Coordinate with Contracting Strategy Board (CSB)



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■ Discussion/Questions



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Discussion Question:

How Should the SPS Joint Requirements Board (JRB) Communicate with the Field?

Options for Level of Access:

- 1: direct communication between field and JRB*
- 2: filtered communication from field thru FRB to JRB

Possible Mechanisms:

- chat line
- electronic suggestion box with copies to stakeholders*
- monthly trend report prepared by AMS response team

Considerations:

- how do we keep AFCIS in the loop?

* = *preferred by SAF/AQCA*



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Proposed Process of Communication for Field Issues

Issue:

Need formal communication system

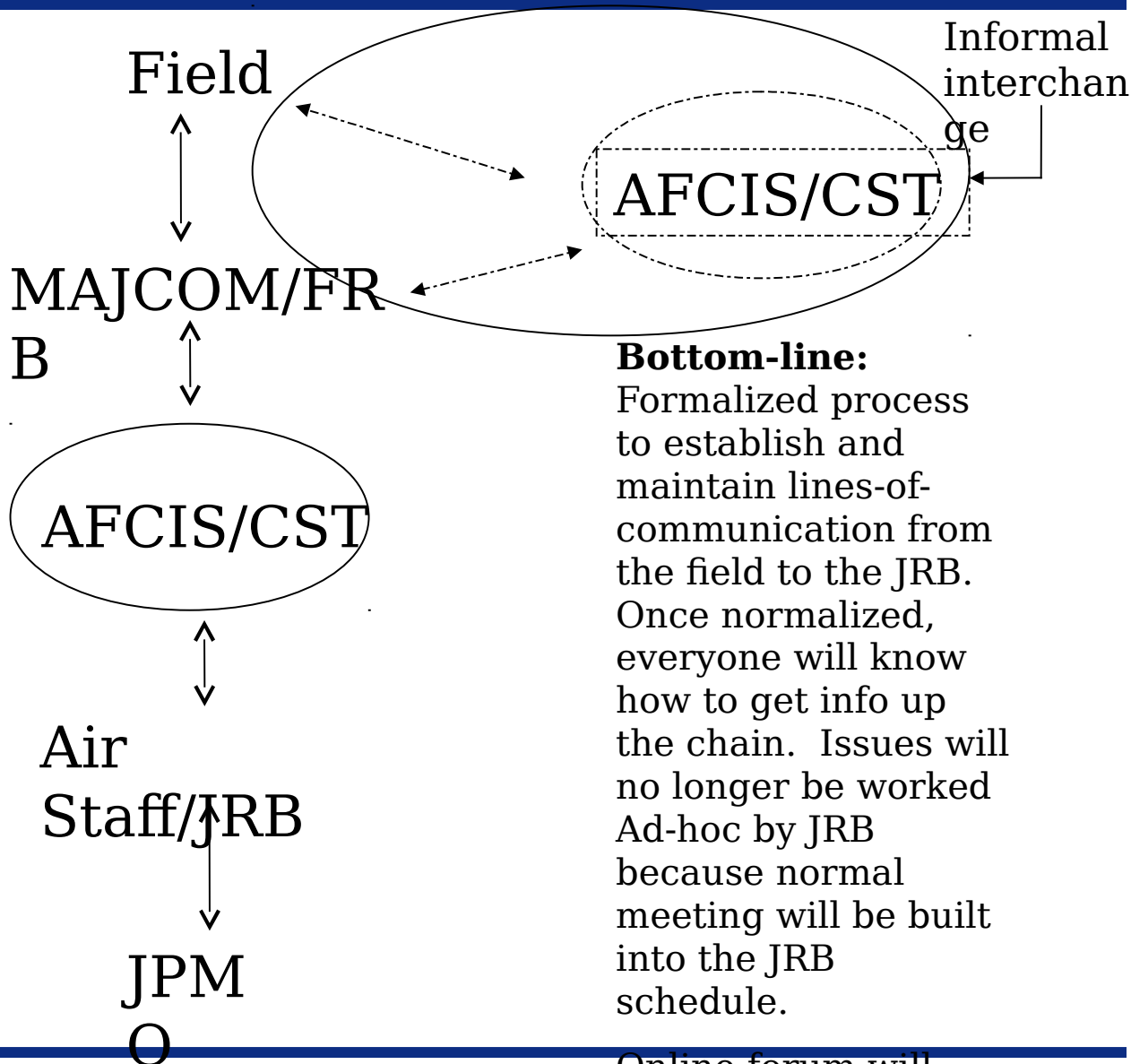
Regular meetings w/ JRB

FRB has a 5-7 day review period to review/resolve issues, then forward to JRB for discussion (to include JPMO if necessary)

Online open forum to Post questions/concerns/issues from Field

JRB meet twice per month on field

issues,
1 of these mtgs is



Bottom-line:

Formalized process to establish and maintain lines-of-communication from the field to the JRB. Once normalized, everyone will know how to get info up the chain. Issues will no longer be worked Ad-hoc by JRB because normal meeting will be built into the JRB schedule.

Online forum will allow free flow of